



**R.D. MEMORIAL
GROUP OF INSTITUTES**
AYURVED - NURSING - HOMIOPATHY

Rani Dullaiya Smriti Ayurved P.G. College & Hospital



ESTD - 2002

Recognized by N.C.I.S.M. & Ministry of AYUSH, New Delhi
Affiliated to Madhya Pradesh Medical Science University, Jabalpur (M.P.), Appr. by M.P. Govt.

Ref. No. RDSAC BH / 2412 / 25

Date 11/12/25

College Council Committee

S.NO.	NAME OF THE FACULTY	Position in the Committee	SIGNATURE
1.	Dr. Ravi Prakash Singh	Chairperson	
2.	Dr. M.B. Pillewan	Member	
3.	Dr. Dinesh Choudhari	Member Secretary	
4.	Dr. Sunil Kahalekar	Member	
5.	Dr. Hemant Charde	Member	
6.	Dr. Shraddha Dhundi	Member	
7.	Dr. Anju Hadke	Member	
8.	Dr. Prafulla	Member	
9.	Dr. Smita Paul	Member	
10.	Dr. Seema Singh Hada	Member	
11.	Dr. Atul Pawar	Member	
12.	Dr. Shradha Sakhare	Member	
13.	Dr. Chaithanya	Member	
14.	Dr Sushma Agrawal	Member	
15.	Dr. Umesh Dhyabar	Member	

Principal

Rani Dullaiya Smriti Ayurved
P.G. College & Hospital
Barkhedi Kalan, Bhopal, M.P.

Rani Dullaiya Smriti P.G.
Ayu. mahavidyalaya Erum
Chikitsalaya, Bhopal (M.P.)

Sanjog[®]

College Council Committee



R.D. MEMORIAL
GROUP OF INSTITUTES
BHOVAL - BHOPAL - MUMBAI

RANI DULLAIYA SMRITI AYURVED

P.G. COLLEGE & HOSPITAL

BHOPAL



COLLEGE COUNCIL COMMITTEE



EXECUTIVE
LONG BOUND Exercise Book



MEETING No- 01.

Ref. No. 01

DATE - 05 January 2026

A meeting of the "College Council Committee" of Ravi Duttaiya Smriti Jyotir P.G. College & Hospital, Bhopal was held on 05/01/2026

Venue - Library

Time : 2pm.

The following members of the committee were present. The meeting was chaired by Dr. Ravi Prakash Singh.

Committee Members :-

S.No.	NAME	POSITION IN THE COMMITTEE	SIGNATURE
01	Dr. Ravi Prakash Singh	Chairperson	
02	Dr. M.B. Pillawan	Member	Dr. M.B. Pillawan
03	Dr. Dinesh Choudhari	Member Secretary	
04	Dr. Sunil. K.	Member	
05	Dr. Hemant Chaudh	Member	
06	Dr. Shruaddha Dhundhi	Member	
07	Dr. Anju Harkhe	Member	
08	Dr. Pradip Shetty	Member	
09	Dr. Shikha Paul	Member	
10	Dr. Seema Hada	Member	
11	Dr. Atul. B. Pawar	Member	
12	Dr. Shruaddha Shakhre	Member	
13	Dr. Chaitanya	Member	
14	Dr. Sushma Agrawal	Member	
15	Dr. Umesh Dayabhar	Member	

(4)

IMPORTANT POINTS :-

01. Confirmation of Minutes of previous meeting.
02. Review of Curriculum Implementation Strategy.
03. Academic Calendar and Teaching Schedule Review.
04. Review of student payment and Academic Improvement Measures.
05. Enforcement of Discipline & student welfare.
06. Inter departmental Academic Activities.
07. Research Activities & Publication Review.
08. Healthcare Services & Hospital Administrative Review.
09. Review of Co-Curricular & Extracurricular Activities.
10. Planning and Institutional Development.
11. Vision Document Review & Monitoring.
12. Academic Audit Review.
13. Any other Matter & Permission of Chair.
14. Resolutions & Action Points.

Rani Dullaiya Smriti Ayurved P.G College and Hospital
Barkhedi Kalan, Bhopal 462044 (M.P)

Internal Circular

Ref. No: 01

Date: 1 January 2026

Name of the Committee: College Council Committee

This is for the information of all members that **Monthly/ Quarterly / Half yearly /Yearly** meeting of the committee is scheduled to be held on 5 January 2026 at 2 am/pm. The meeting will be chaired by Prof Ravi Prakash Singh sir. Following Faculties will be present in the meeting as special invitees.

- 1) Dr. Bhazat Chavagade Sir
- 2) Dr. Prashant A. Math Sir
- 3) _____

You are hence requested to make it convenient to attend the same with all relevant information and testimonials thereof.

The agenda for the said meeting is as follows:

SN	Agenda	Remarks
1.	Confirmation of Minutes of Previous Meeting	
2.	Review of Curriculum Implementation Strategy	
3.	Academic Calendar and Teaching Schedule Review	
4.	Review of Student Performance and Academic Improvement Measures	
5.	Enforcement of Discipline and Student Welfare	
6.	Inter-Departmental Academic Activities	
7.	Research Activities and Publications Review	
8.	Healthcare Services and Hospital Administration Review	
9.	Review of Co-Curricular and Extracurricular Activities	
10.	Planning and Institutional Development	
11.	Vision Document Review and Monitoring	
12.	Academic Audit Review	
13.	Any Other Matter with Permission of the Chair	
14.	Resolutions and Action Points	

Thanking you,
Date: 1 January 2026

Member Secretary

Name of the Committee: College Council Committee

Date of meeting conducted in the past: 5/12/2025 Ref.No. 06

Actionable points generated on 5/12/2025

Principal

Rani Dullaiya Smriti Ayurved
P.G. College & Hospital
Barkhedi Kalan, Bhadbhada Road
Bhopal (M.P.)



Action Taken Report

Sn	Actionable Points	Responsible Person	Time Line	Status	Remarks
1	Departments directed to implement curriculum as per prescribed academic plan and maintain logbooks.	All HOD'S	Immediate		
2	Department-wise teaching schedules finalized and circulated for implementation.	All HOD'S	Immediate		
3	Mentorship programme and remedial classes initiated for academically weak students.	All HOD'S	15 days		
4	Attendance monitoring, mentoring, and student counseling strengthened.	All Class Teachers	one wk		
5	Academic activity calendar for seminars and collaborative sessions prepared.	DA	one wk		
6	Faculty advised to enhance research activities and publication output.	Dr. Jitendra Panday	15 days		
7	Hospital administration instructed to improve patient care services and clinical documentation.	M.S.	15 days		
8	Annual activity calendar prepared to encourage student participation.	DA	15 day		
9	Development proposals identified and forwarded for phased implementation.	All HOD'S	15 day		
10	Periodic monitoring mechanism established for review of institutional goals.	Principal (HOI)			
11	Departments instructed to update records and maintain audit readiness.	All HOD'S			
12	Relevant committees assigned responsibility for implementation.	member Secretary			

Name of the Committee: College Council Committee

Minutes of the meeting held on – 5 January 2026

The meeting began with the welcome of all members and Chairperson by the Member secretary. After seeking permission of the chair, the meeting began with point-to-point agenda. All members discussed on the issue and following was the cumulative conclusion drawn out of it.

1) Confirmation of Minutes of Previous Meeting

The minutes of the previous Academic Council meeting were placed before the members for review. The Council examined the compliance status of previously assigned tasks and confirmed the minutes unanimously after brief deliberation.

2) Review of Curriculum Implementation Strategy

The Council reviewed departmental preparedness for implementation of the NCISM curriculum for UG/PG programmes. Discussions focused on theory, practicals, clinical teaching, competency-based learning, and maintenance of academic records to ensure timely completion of the syllabus.

3) Academic Calendar and Teaching Schedule Review

The proposed academic calendar for the session was discussed in detail, including commencement of classes, internal assessments, holidays, clinical postings, practical demonstrations, and university examination schedules. Members emphasized strict adherence to the teaching timetable.

4) Review of Student Performance and Academic Improvement Measures.

The Council reviewed previous academic performance, attendance records, and examination outcomes of students. Special attention was given to identifying slow learners and framing strategies such as remedial coaching, academic mentoring, doubt-clearing sessions, and periodic assessments.

5) Enforcement of Discipline and Student Welfare

Student discipline, punctuality, attendance, anti-ragging measures, and welfare mechanisms were discussed. The Council emphasized creating a supportive academic environment through counseling, mentorship, grievance redressal, and regular interaction with students.

6) Inter-Departmental Academic Activities

Members deliberated on promoting interdisciplinary learning through interdepartmental seminars, integrated teaching sessions, clinical case discussions and guest lectures, programmes to enhance holistic understanding of Ayurveda.

7) Research Activities and Publications Review

The status of faculty research work, dissertation progress, research proposals, and scholarly publications was reviewed. The Council encouraged departments to strengthen evidence-based Ayurveda research and increase participation in conferences, workshops, and indexed publications.

8) Healthcare Services and Hospital Administration Review

The functioning of the hospital, including OPD/IPD services, Panchakarma unit, patient inflow, drug availability, diagnostic support, and maintenance of hospital records, was reviewed. Emphasis was laid on improving patient care while strengthening clinical exposure for student

9) Review of Co-Curricular and Extracurricular Activities

The Council discussed annual planning for yoga activities, health awareness camps, Ayurveda day celebrations, sports, cultural programmes, NSS activities, and community outreach initiatives to ensure overall student development.

10) Planning and Institutional Development

Institutional priorities related to infrastructure enhancement, strengthening of laboratories, herbal garden maintenance, digital learning facilities, library resources, and regulatory compliance were reviewed for the academic year.

11) Vision Document Review and Monitoring

The Council revisited the institutional vision document and discussed measurable targets related to academic excellence, quality healthcare services, research promotion, community healthcare outreach, and institutional growth.

12) Academic Audit Review

The Council reviewed compliance requirements related to teaching plans, attendance, lesson records, departmental documentation, and quality assurance parameters to ensure preparedness for internal and external academic audits.

13) Any Other Matter with Permission of the Chair

With the permission of the Chair, members discussed strengthening hospital-academic integration, effective use of the medicinal plant garden for teaching purposes, and enhancing student participation in community-based healthcare activities.

14) Resolutions and Action Points

The Council unanimously resolved to ensure effective implementation of academic and administrative activities in accordance with NCISM norms, institutional objectives, and quality benchmarks for Ayurveda education and healthcare delivery.

Rani Dullaiya Smriti Ayurved P.G College and Hospital
Barkhedhi Kalan, Bhopal 462044 (M.P)

Internal Circular

Ref. No: 02

Date: 1 April 2026

Name of the Committee: College Council Committee

This is for the information of all members that *Monthly/ Quarterly / Half yearly / Yearly* meeting of the committee is schedule to be held on 6 April 2026 at 2 am/pm. The meeting will be chaired by Prof Ravi Prakash Singh sir. Following Faculties will be present in the meeting as special invitees.


- 1) Dr. Bharat Chouragade Sir
- 2) Dr. Prashant D. Math Sir
- 3) _____

You are hence requested to make it convenient to attend the same with all relevant information and testimonials thereof.
The agenda for the said meeting is as follows:

SN	Agenda	Remarks
1.	Confirmation of Minutes of Previous Meeting	
2.	Review of Curriculum Implementation Strategy	
3.	Academic Calendar and Teaching Schedule Review	
4.	Review of Student Performance and Academic Improvement Measures	
5.	Enforcement of Discipline and Student Welfare	
6.	Inter-Departmental Academic Activities	
7.	Research Activities and Publications Review	
8.	Healthcare Services and Hospital Administration Review	
9.	Review of Co-Curricular and Extracurricular Activities	
10.	Planning and Institutional Development	
11.	Vision Document Review and Monitoring	
12.	Academic Audit Review	
13.	Any Other Matter with Permission of the Chair	
14.	Resolutions and Action Points	

Thanking you,
Date: 1 April 2026


Member Secretary


Principal
Rani Dullaiya Smriti Ayurved
P.G. College & Hospital
Barkhedhi Kalan, Bhadbhada Road
Bhopal (M.P.)

Name of the Committee: College Council Committee

Date of meeting conducted in the past: 5 January 2026

Ref.No. 01

Actionable points generated on 5/01/2026

Action Taken Report

Sn	Actionable Points	Responsible Person	Time Line	Status	Remarks
1.	Departments instructed to ensure adherence to curriculum plan.	All HOD'S	One week		
2.	Revised schedules shared and implementation monitored.	All HOD'S	01 wk		
3.	Extra classes and mentoring initiated for weak students	All HOD'S	one week		
4.	Counseling and monitoring mechanisms strengthened.	Class Teacher	one wk		
5.	Interdepartmental seminars and activities planned.	All HOD'S	one wk		
6.	Faculty encouraged to enhance research output and publications.	All HOD'S K. Jitendra	45 days		
7.	Additional activities and participation plans encouraged.	All HOD'S	15 days		
8.	Development proposals prepared for implementation.	DA			
9.	Periodic monitoring mechanism strengthened.	Principal (MOE)			
10.	Departments advised to address audit recommendations.	All HOD'S			
11.	Relevant matters forwarded for necessary action.	member secretary			

Name of the Committee: College Council Committee

Minutes of the meeting held on - 6 April 2026

The meeting began with the welcome of all members and Chairperson by the Member secretary. After seeking permission of the chair, the meeting began with point-to-point agenda. All members discussed on the issue and following was the cumulative conclusion drawn out of it.

Agenda 1: Review of Curriculum Implementation and Academic Progress

Discussion:

The meeting reviewed the implementation status of the curriculum across all departments. Heads of Departments presented updates regarding completion of syllabus, teaching schedules, and academic activities conducted during the reporting period.

Resolution:

All departments were instructed to ensure strict adherence to the approved curriculum plan and maintain timely completion of the syllabus. Periodic reviews shall be conducted to monitor progress.



Agenda 2: Revision and Monitoring of Academic Schedules

Discussion:

The need for revising academic schedules in accordance with institutional requirements and unforeseen academic adjustments was discussed.

Resolution:

Revised schedules were approved and circulated to all concerned departments. Continuous monitoring of their implementation shall be undertaken by the academic administration.

Agenda 3 Remedial Measures for Slow Learners

Discussion:

Performance reports indicated the need for additional academic support for students facing learning difficulties.

Resolution:

Departments were directed to organize extra classes, remedial teaching sessions, and mentoring programs for academically weak students.

Agenda 4: Student Counseling and Academic Monitoring

Discussion:

The importance of strengthening student support systems for academic and personal guidance was emphasized.

Resolution:

Counseling services and student monitoring mechanisms were further strengthened to ensure timely identification and resolution of student-related concerns.

Agenda 5: Promotion of Interdepartmental Academic Activities

Discussion:

Members discussed the benefits of collaborative learning and interdisciplinary academic engagement.

Resolution:

Departments were encouraged to organize interdepartmental seminars, workshops, and academic activities to enhance knowledge sharing and collaborative learning.

Agenda 6: Enhancement of Research Activities and Publications

Discussion:

The current status of faculty research output and publication activities was reviewed.

Resolution:

Faculty members were encouraged to undertake quality research projects, publish in reputed journals, and actively participate in academic conferences and scholarly activities.

Agenda 7: Student Participation in Co-curricular and Extracurricular Activities

Discussion:

The committee reviewed opportunities available for student participation in academic, cultural, sports, and extension activities.

Resolution:

Departments were advised to plan additional activities and motivate students to participate in various institutional and external events.

Agenda 8: Institutional Development Initiatives**Discussion:**

Various proposals related to infrastructure development, academic enhancement, and institutional growth were discussed.

Resolution:

Development proposals were finalized and forwarded for implementation as per institutional priorities and available resources.

Agenda 9: Strengthening of Monitoring and Quality Assurance Mechanisms**Discussion:**

The need for continuous evaluation and monitoring of academic and administrative processes was discussed.

Resolution:

A strengthened periodic monitoring mechanism was approved to ensure effective implementation of institutional policies and quality standards.

Agenda 10: Compliance with Audit Recommendations**Discussion:**

The observations and recommendations from recent audits were reviewed.

Resolution:

All departments were advised to take appropriate corrective actions and ensure timely compliance with audit recommendations.

Agenda 11: Other Relevant Administrative Matters**Discussion:**

Additional matters received from various departments and committees were placed before the house for consideration.

Resolution:

Relevant issues were forwarded to the concerned authorities/committees for necessary action and follow-up.

Conclusion

There being no other matter to discuss, the meeting concluded with a vote of thanks to the Chair.

Meeting No. 2

DATE → 06/04/26

REF. NO. 02

A meeting of the "College Council Committee" of Rani Durgam Smriti Ayurved P. M. College & Hospital, Bhopal was held on 06/04/26.

Venue:- Library

Time:- 2 pm

The following members of the committee were present. The meeting was chaired by Dr. Ravi Prakash Singh.

Committee members :-

S. No.	Name	Position In the committee	Signature
01	Dr. Ravi Prakash Singh	Chair Person Member	
02	Dr. M. B. Pillawan	Member	Dr. M. B. Pillawan
03	Dr. Binesh Choudhary	Member Secretary	On leave
04	Dr. Sunil K.	Member	
05	Dr. Hemant Chaudhary	Member	On leave
06	Dr. Shradha Chundhi	Member	Shradha
07	Dr. Anju Hadu	Member	Anju
08	Dr. Prafulla Shetty	Member	Prafulla Shetty
09	Dr. Smriti Paul	Member	Smriti
10	Dr. Seema Hadu	Member	Seema
11	Dr. Atul B. Pawar	Member	Atul
12	Dr. Shradha Shalke	Member	Shradha
13	Dr. Shreshma Agarwal	Member	Shreshma
14	Dr. Umesh Dayabhar	Member	Umesh

(5)

- IMPORTANT POINTS -

- ① confirmation of Minutes of Previous Meeting.
- ② Review of curriculum Implementation Strategy.
- ③ Academic Calendar and Teaching Schedule Review.
- ④ Review of Student Performance and Academic Improvement Measures.
- ⑤ Enforcement of discipline and student welfare.
- ⑥ Inter-Departmental Academic Activities.
- ⑦ Research Activities and Publications Review.
- ⑧ Healthcare Services and Hospital Administration Review.
- ⑨ Review of co-curricular and Extracurricular Activities.
- ⑩ Planning and Institutional Development.
- ⑪ Vision Document Review and Monitoring.
- ⑫ Academic Audit Review.
- ⑬ Any other matter with permission of the chair.
- ⑭ Resolutions and Action points.